



Below is information for new members:

Tennis

Who can I play with?

To get you started, we have fortnightly hitting sessions for new and potential members. If you are interested in joining in, text the Subs Treasurer who will add you to the list for the next session. See Appendix III for contact details. We also organise social tennis most Fridays. These nights are a great way to meet other members. All levels are welcome. For new juniors, Sunday Fun Tennis is on at 2pm every Sunday and hitting practice for older juniors/teens on Friday evening.

When can I play?

Apart from the arranged hitting sessions described above, you can play on any of our 9 courts at any time of the day weekdays and at weekends. Exceptions to this are Sunday mornings from 10.30 to 12.30 when 'Sunday Morning Men's Tennis' takes place or when tournaments or coaching is organised and all courts are booked. If you are interested in taking part in Sunday Morning Men's Tennis, please contact organisers as set out in Appendix III.

Do I have to book a court?

As September to June can be quite busy in the evening, we recommend that you book a court from 7pm. See Appendix I for guidelines to signing up to our court booking system and booking a court.

Where do I buy tennis balls?

The normal ball used in the club, is the Tretorn Plus. These are available in most sports shops and can also be purchased from the club bar.

How does the tennis grading system work?

Competitive tennis is sorted by grade (i.e. players playing in Open Tournaments such as Wimbledon or US Open are ITN 1 and beginner tennis players are ITN 10). If you play competitions and make it to the finals or win the final, you will earn points which gives you a chance to move up to the next grade. This ensures that you are playing with players of a similar tennis standard. The website, <http://www.tennisireland.ie/> has information on the grading system and upcoming competitions. You will also need to register with Tennis Ireland before entering competitions. After a couple of months with the club, new members can apply to be graded through the club Tennis Captain (contact details at Appendix III). Application form for grading is at Appendix IV.

How do I organise coaching?

We have 3 club coaches. Contact details for coaches are at Appendix III.

Tennis Queries: All tennis queries can be directed to the Tennis Captain.



Croquet

Croquet is traditionally played most afternoons/evenings, all year round, weather permitting. New members welcome every Sunday morning between 10:30 - 12:30 to try it out. Croquet balls and mallets are available at the club. For more information please go to our croquet page on our website (<https://www.rushbrooketennis.com/croquet-bowls>) or contact our Croquet Captain (see Appendix III for contact details).

Events

See Appendix II for the list of events and competitions held during the year. Event information is also posted on Club notice boards. One of our most popular tennis competitions is the Tribes which is held annually in January/February for club members only. It is for all levels and is a great way to meeting other members as well as improving your tennis. Information on upcoming events can also be found on our Facebook page (<https://www.facebook.com/Rushbrooke-Tennis-Club-115493188462286/>).

Child Protection Policy

See Appendix V for details of our Child Protection Policy.

Club Attire and Behaviour

We request that people dress appropriately for the sport of tennis/croquet (i.e. no soccer/rugby jerseys, appropriate non-marking footwear etc.) Members should be respectful of the club facilities and fellow members at all times.

Bar Opening Hours

The bar opens Monday to Friday at 7pm and on Sundays from 12 noon to 8pm. The bar is available for hire at any time for any occasion such as birthdays, communions, baptisms, etc. Please contact Ber Kelleher, Bar Manager @ 0863221944 if you want to make a booking or have a query.

Bringing Along Friends

We love to see members bringing friends along to the club especially if your friends are interested in becoming a member! Visitors must pay a green fee of €5 and the member bringing along the visitor must sign them in at the bar. A maximum of three visits is permitted for each visitor.

Volunteering

The club is run by volunteers. From making cakes, to cutting grass, working on committees, finance, marketing, fundraising, etc., the club always welcomes volunteers to help out. Please contact the Chairperson of the club, or any other committee member, if you wish to volunteer.

First Aid

There is a first aid box available in the office. A defibrillator is available in a box at the front of the clubhouse, next to the entrance to the changing rooms. The code is 2019.



Appendix I – Booking a Tennis Court

There are two booking slots – 7pm to 8.30pm and 8.30pm to 10pm. The cost of booking a court is €10 for 90 minutes. This cost covers the cost of the flood lights. The cost is normally shared by the 2 or 4 players. This cost reduces during the summer months when floodlighting is not required. To get set up on the court booking system, please ask a member of the bar staff.

Every member has been assigned a user I.D and a PIN. Every member’s PIN has been set to 1870 so we recommend you change this PIN the first time you log on. User IDs are available on the notice board in the clubhouse.

To log into the online booking system in your address bar at the top of your home page type: www.ebookingonline.net/box/71. This will bring you to the booking home page. Enter your user ID and your pin (default 1870) and click ‘sign in’. We recommend at this stage that you click on the ‘manage account’ tab and change your pin number. We also recommend you enter a valid email address in the relevant box. The system will then send you an email confirmation every time you book a court.

PLEASE NOTE YOU WILL ONLY BE ABLE TO BOOK A COURT IF YOU HAVE SUFFICIENT CREDIT IN YOUR ACCOUNT. CREDIT CAN BE ADDED TO YOUR ACCOUNT BEHIND THE BAR AND THERE IS NO MIMIMUM AMOUNT.

To book a court:

When logged on to the booking screen select your date in the bottom right hand corner Then click on the court time you require (7pm or 8.30pm). There is a next button on the top right of the screen to see more courts. After clicking on an available court you’d like to play on, you will see the following box:

Make a Booking
Time Now: 9:51:48 pm

Court Ref: court 2 Multi-session booking available.

Time & Date: 20:30, 23rd January 2020 Total number of sessions for this booking 1 2 3

Player information

Player 1 <input style="border: 1px solid #ccc;" type="text" value="louise ORourke"/>	Player 3 <input style="border: 1px solid #ccc;" type="text"/>
Player 2 <input style="border: 1px solid #ccc;" type="text"/>	Player 4 <input style="border: 1px solid #ccc;" type="text"/>

✔ Confirm Booking
✘ Cancel Booking

You can search for players by entering the first couple of characters of their first or last name in the player field and then select the player from the dropdown list.

For a guest click the icon and type the name of your guest.



Your own name will appear in player 1 box. You will then have the option to enter the names of the other players if you wish.

To add player 2, 3, 4, just click on the box and type the first 2 or 3 letters of the players surname and hit the magnifying glass and choose the player from the drop-down menu. If you enter 2 players after clicking confirm 5 euro will be taken from each player. If you have 4 players entered 2.50 euro will be taken from each player etc. If a player hasn't enough credit in their account, you will get a message letting you know. You can exclude this person(s) and the charge will be shared by the rest of the individuals. All players entered will receive a confirmation email.

Booking courts can also be done over the telephone and by a member of the bar staff.

Any questions with the system can be directed to Ber Kelleher, Bar Manager @ 0863221944.



Appendix II - Club Events

Tennis:

- Tribes competition January/February
- Annual Mixed League
- Men's/Women's Singles Ladder
- Easter Senior **Open** Tournament (**members from other clubs play in this tournament**)
- **Open** Vets Tournament last weekend in March annually
- **Open** Senior Summer Open usually 2nd week in July
- Irish Junior Close Championships, open junior tournament usually first week in August
- Social tennis every Friday night during Autumn and Winter
- Men's Tennis every Sunday morning
- Kids fun tennis every Sunday afternoon – Sunday Fun Day
- Minimum of 3 inter club senior friendly's each year
- Minimum of 3 inter club junior friendly's each year
- Turkey leagues each December
- Senior/Junior nights
- Senior club close tournament every September
- Junior club close midterm every October
- Easter Kids camp
- 2 summer camps
- Sunday mornings men Christmas competition
- Winter League teams (Playing against other clubs. You have to be selected for a team)
- Cork Regional League (Spring League) teams. (Playing against other clubs)
- Summer Cup teams (Playing against other clubs)
- Autumn Under12/14/16 Junior competitions
- Summer Junior cups Under 12/14/16/18
- Private and group coaching all year round
- Training camps and boot camps for adults

Croquet:

- 8 Inhouse (Close) Croquet Competitions
- 1 National Open Croquet Competition
- A Christmas Croquet Competition
- Inter Club Croquet Friendlies

Both:

- Annual club awards night
- Charity and Club fundraising events



Appendix III – Club Contacts

POSITION	NAME	NUMBER
President	Mercy Murphy	
Vice President	Frank Walley	
Chairperson	Eddie Ronayne	086 8364153
Hon Secretary	Mary Ellis	087 8269848
Treasurer	Patrick O'Connor	087 2407587
Tennis Captain	Sally Donegan	087 2491377
Subs Treasurer/New Member Info	Louise O'Rourke	086 7738906
Croquet Captain	Jim Hickey	087 2782348

Committee Members:

Una O'Callaghan; Colin Laffin; Rob Perrem; Liz Moore; Emma Roche; Adrian Mc Carthy; Shane Relihan; Roy O Connor

Public Relations & Communications: Colm Mc Donagh

Coaches:

Colin Laffin	085 2083849
Martin Cusack	085 8734558
Aisling O'Riordan	085 1939086

Sunday Morning Men's Tennis:

Liam Coakley on 086 8300 080 or Richie Sewell on 085 1949 458.



Appendix IV – Grading Application Form



Munster Branch of Tennis Ireland
Application to be included in the Munster Players
Grading Directory

Applicant Details.

Name of Applicant:
Address:
Contact No.: e-mail address

Club Details.

(Note: If you are a member of a tennis club complete this section. If you are not a member of a tennis club please state so. In the case of somebody with membership of more than one tennis club please list the club you wish to be noted in the Directory first and any other club (s) after that.)

Club: (for inclusion in the Directory)
Other Clubs
Club 2:
Club 3:

Declaration

I hereby confirm that I have not
(a) been previously listed in the Munster Branch Players Directory
(b) been selected on a provincial panel at u-14 or u-18 level. (Note: If you have been selected on such a panel please give details. Year(s) and Age group)

Signature: (Applicant)
Date:



Munster Branch of Tennis Ireland

Assessment of Player for Grading Purposes.

Name of Player : _____

Tennis Ireland Pin No. _____

Club: (to be listed in the MBPD) _____

Coach Assessor: _____ Contact No. _____

Date of Assessment: _____

Location of Assessment: _____

I confirm that I have assessed the above-named player to establish the appropriate grade at which he/she should be entered in the Munster Players Grading Directory.

The assessment was based on the following:

In my view it would be appropriate to enter this player at ITN ____/Grade ____ .

If ITN 9/Grade 6, please tick here to confirm that it is your understanding that this player is a total beginner and has never previously played tennis as a junior or an adult.

Signed _____

Print Name _____

Date _____

For office Use Only

Date Application received _____

Reviewed by Directory Committee _____ Accepted/rejected

Signed _____ Date _____

Munster Branch Directory Convenor



Appendix V – Child Protection Policy



**Rushbrooke Lawn Tennis
&
Croquet Club Ltd.**

TELEPHONE
021-4811451

Child Protection Policy

Rushbrooke Lawn Tennis & Croquet Club is fully committed to safeguarding the well-being of its members and in particular the protection and welfare of all children involved with the club. Every individual in the club should at all times show respect and understanding for their rights, safety and welfare, and conduct themselves in a way that reflects the principles of the club and the guidelines contained in the Code of Ethics and Good Practice for Children's Sport.

The club has appointed the following Children's Officers;



Eddie Ronayne
086-8364153



Sally Donegan
087-2491377

The club has appointed the following Designated Liaison Officer:



Louise Davidson
086-8753793

Any of the above should be contacted immediately if any concerns arise. The clubs Safeguarding policy is available in the club for any member to view.